

## Chef du Service de l'assistance et de la protection (P-5)

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### À propos de nous

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#### OPCW and its priorities



La Division de la coopération internationale et de l'assistance sert de fournisseur international et de plate-forme pour fournir une assistance spécialisée et technique à l'appui des efforts des États parties pour s'acquitter de leurs obligations en vertu de la Convention grâce à un portefeuille d'un large éventail de programmes et de projets. Ces programmes de renforcement des capacités visent à contribuer à renforcer et à renforcer la capacité des États parties à favoriser l'utilisation de la chimie à des fins pacifiques pour le développement économique et technologique des États parties ; faciliter la mise en œuvre nationale et répondre et traiter les menaces impliquant des produits chimiques toxiques.

### Informations générales

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- **Type**  
de contrat CDD Professionnel
- **Classe**  
P5
- **Rémunération mensuelle totale estimée en fonction de l'indemnité de poste et de la situation de famille :**  
10 185 USD
- **Date de clôture**  
20/11/2022

# Responsabilités

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## Résumé du travail

L'équipe du Service de l'assistance et de la protection est une équipe diversifiée qui s'efforce de fournir aux États parties des conseils d'experts et des programmes pour développer et améliorer leurs capacités d'intervention d'urgence contre l'utilisation ou la menace d'utilisation d'armes chimiques. En tant que chef du Service de l'assistance et de la protection, vous planifierez, gèrerez et contrôlerez le programme de travail et les priorités du Service. En outre, vous serez chargé d'aider les États parties à respecter leurs obligations au titre de l'article X (Assistance et protection contre les armes chimiques) ainsi que de maintenir et de promouvoir le Réseau international de soutien aux victimes d'armes chimiques. Le candidat idéal dirigera le travail de la Direction de manière à ce qu'elle contribue à promouvoir et à assurer une planification et une exécution coordonnées et synergétiques du travail dans toute la division, en favorisant une culture et des pratiques de travail conjointes.

## principales responsabilités

1. Planifier, gérer et contrôler le programme de travail et les priorités du Service.
2. Aider les États parties à s'acquitter de leurs obligations au titre de l'article X.
3. Diriger et promouvoir l'utilisation de la banque de données d'assistance et de protection. (TAMPON).
4. Maintenir la capacité au sein de l'OIAC de gérer une demande d'assistance au titre de l'article X.
5. Maintenir et promouvoir le Réseau international de soutien aux victimes d'armes chimiques.
6. Assister le directeur en tant que membre de l'équipe de direction de l'ICA.

Pour voir le descriptif complet du poste, [cliquez ici](#)

# Qualifications et expérience

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## Éducation

**Essential:** An advanced university degree in either a Science, Technology, Engineering and Mathematics (STEM) subject or international relations, law or related discipline. A first level university degree in combination with additional qualifying experience (minimum 12 years) may be accepted in lieu of the advanced university degree.

## Knowledge and Experience

**Essential:** At least 10 years' experience in a programme management role, where at least 3 years are spent with management and leadership responsibility. Ideally, the experience would have been gained in an international organisation, multi-stakeholder environment or multilateral institution involving:

Preparing strategies, formulating policies and negotiating agreements.

Managing the programmes in line with results-based principles.

Previous working experience within an international organisation would be an asset.

**Desirable:** Experience of bilateral technical assistance and capacity building programmes or capacity-building in the area of emergency response and preparedness.

## Skills and Competencies

To succeed in this role you will need the following skills and competencies:

- Excellent and proven planning, organisational, coordination, negotiation and problem-solving skills.
- Strong analytical and conceptual skills in analysing and interpreting operational issues, assessing assistance needs and determining priorities, formulating options, and proposing and implementing solutions.
- Demonstrated experience developing and managing capacity-building and other assistance programs, including training, and in mobilising resources from donor states for such capacity-building programs.
- Political awareness and developed strategic thinking skills are critical for this post.
- Demonstrated leadership and management skills, achieve results, and learn lessons and manage knowledge; a capacity for people management, team building and staff development would be an asset.
- Excellent inter-personal and communication skills with demonstrated ability to apply tact and accuracy and to present information clearly and logically both in writing and verbally.
- Solid information technology skills including proficiency in Microsoft desktop packages.
- Knowledge of Results-Based Budgeting (RBB) or similar budgeting processes.
- Ability to ensure an effective work structure to maximise productivity and achieve Section goals; Ability to coordinate the work of others, forge collaboration with other work units, work to tight deadlines and handle multiple concurrent activities.

## Languages

Fluency in English is essential and a good working knowledge of one of the other official languages (Arabic, Chinese, French, Russian, and Spanish) is desirable.

## Additional Information

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This fixed-term appointment is for the duration of two years with a six-month probationary period, and is subject to the OPCW Staff Regulations and Interim Staff Rules.

The OPCW is a non-career organisation with limited staff tenure. The total length of service for Professional staff shall not exceed 7 years.

The mandatory age of separation at the OPCW is 65 years.

Fixed-term staff members participate in the OPCW provident fund. A monthly staff contribution is met with a doubled amount by the OPCW to ensure separating staff have the capital necessary to move on to new challenges.

The Director-General retains the discretion to not make any appointment to this vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description. Several vacancies may be filled.

Only fully completed applications submitted before the closing date and through OPCW CandidateSpace will be considered. Only applicants under serious consideration for a post will be contacted.

Applications from qualified female candidates are strongly encouraged.

### [OPCW General Terms and Conditions](#)

#### **Important notice for applicants who are currently insured under the Dutch Social Security system**

Although headquartered in the Netherlands, the OPCW is not a regular Dutch employer but a public international organisation with its own special status. Please be advised that if you are currently insured under the Dutch Social Security system, you will be excluded from this system as a staff member of the OPCW. You will consequently be insured under the organisation's system. The above also applies to your dependents unless they are employed by a regular Dutch employer, they are self-employed in the Netherlands, or are receiving Dutch social security payments.